

INTERNAL VACANCY

REF. NO : AREA MANAGER
DIVISION : KZN GUARDING – PIET RETIEF
POSITION : AREA MANAGER
CLOSING DATE : 25 APRIL 2025

An Internal Vacancy exists for an **Area Manager** in the **Guarding Division** based in **Piet Retief**.

The suitable candidate's main responsibilities and duties include, but are not limited to the following:

- ✚ Security advice to clients;
- ✚ Threat and Risk assessments;
- ✚ Client liaison and professional client relationship;
- ✚ Manpower management, equipment management and rostering;
- ✚ Completion of daily, weekly and monthly reports;
- ✚ Effectively dealing with and managing client complaints;
- ✚ Ensure contractual requirements are met at all times;
- ✚ Ensure compliance to the Company's disciplinary code;
- ✚ Maintenance of the NOSA quality system;
- ✚ Initiating and chairing disciplinary hearings;
- ✚ Health and Safety Management;
- ✚ Ensuring Security Officers problems that are reported are solved;
- ✚ Ensure that all company SOP's are followed;
- ✚ Ensure training takes place as and when required;
- ✚ After hour visits and assisting with shift changes as a standby manager;
- ✚ Must be able to attend meetings and take calls to assist with matters of urgency even on rest days;
- ✚ Demonstrate extensive knowledge of good security practice, covering the physical and logical aspects of information products, systems, integrity and confidentiality;

Preferred qualifications/attributes/skills:

- ✚ PSIRA certification – Grade A;
- ✚ Grade 12 or equivalent qualification;
- ✚ Firearm competency handgun, shot gun & rifle
- ✚ Valid regulation 21 certificate
- ✚ Retail and hospitality experience advantageous;
- ✚ Relevant experience in a managerial or similar position;
- ✚ Must be confident in dealing with the public;
- ✚ First aid and fire-fighting training will be advantageous;
- ✚ Excellent written & verbal communication skills;
- ✚ Bilingual (English and any other South African language);
- ✚ Computer literate and knowledge of MS office;

CEO: C Diavastos
MM Selepe A Myatt HBN Yiga NR Msimangi TC Nyembe

- ✚ The ability to communicate and present at all levels and work under pressure;
- ✚ Willing to undergo polygraphs tests;
- ✚ Clean disciplinary, criminal and credit record;
- ✚ Driver's License and own reliable transport;
- ✚ Retail and Hospitality experience will be advantageous
- ✚ Must be based in Piet Retief.

Interested candidates to submit their CV's and Internal Application form to internalcv@proteacoin.co.za

Employment consideration will be in accordance with the Employment Equity Act requirements.

Should you not hear from us within 14 days after closing date, your application should be considered unsuccessful.

